For now, we need to complete items 1-4. We can work the rest after those as a phase 2.

We did not use this page for the recent reunion.

We did not close he loop on several items below that may be ok now (4, 5, & 6 below).

1. When a user clicks on the webpage Reunion Header, we want a Reunion Home page that includes the following script:
2. For Reunion Header, the pull down menu should be
   1. Current Reunion (2016 at Ft Walton Beach )
   2. Future Reunion (2017 at Dayton Ohio in National Air Museum)
   3. Past Reunions (2001 thru 2015)
3. How do we, as reunion planners, get to the reunion coordinator’s reports? In the report we have, titled *R\_Coord\_Treas\_TWE\_Rpt5\_12\_15.xlsx*, many sign up fields are summarized as a narrative paragraph.
   1. We need a formatted report like the example titled *R\_Coord\_Treas\_Rpt.xlsx* where it gives us a spreadsheet showing the activities each person signed up for with totals per person to the right & totals per activities at the bottom.
4. Registration Form: we have the 2016 Reunion Form ready. On the existing form on the webpage:
   1. If we select “No” for the reunion hotel but leave the “If not, which hotel” blank, the software lets us get away without putting anything in the “If not, which hotel?” If the registrant selects “no” is there a way to require they put something in the “If not, which hotel?” line.
   2. If the registrant selects “Other” for squadron, is there a way to require they put something in the “If Other, which?” line.
   3. When we clicked “Submit”, & tried to go back to make a change in one entry, all the information was erased and we had to start over again. Can we bring up the last page with last information so we can make changes to only the needed fields.
5. Not sure how to address the Name Tags. We never got this sub-module started.
   1. We can put a line on the registration form for them to put the name they want on their name tag.
   2. If that data is pulled from the registration form, then the form needs to tell folks that the name they register with is the name they will have on their name tag. I.e., if someone named “William” wants to be called “Bill”, they need to register as “Bill”
6. The registrant info from item 5 & need to be linked to the Alpha (MCL) data, with “differences” automatically sent to the respective POC for edit confirmation/approval.