1. Develop a policy to add family members to the Master Contact List
2. Background: The Family/Friends POC list is growing significantly. We have been adding folks from time to time based on their attendance at a reunion or from the notification about the passing of a loved one. Often these folks may be added when they actually have no additional interest in the Association, its members, or its goals. Additionally, the 0FAM POC and the MCL DB monitor have to recalibrate more often than needed because no guidelines for adding folks to the MCL DB. The original purpose of the MCL was to locate and track AC-119 aircrew, ground crew, and support personnel (aka, AC-119ers).
3. The purpose of this policy is to establish guidelines for adding family members to the MCL. Those already in the MCL are grandfathered in. It is important to note that this policy does not apply to participation in the Facebook activity which targets a broader audience.
4. Categories of Family members:
   1. Cat 1 – Immediate family- Spouse, Sons, Daughters
   2. Cat 2 – Siblings, Parents
   3. Cat 3 – Any relatives not in Cat 1 or Cat 2
5. Inclusion in the MCL DB
   1. Cat 1 – Include in/Add to MCL in 0FAM category upon individual’s request to connect or to stay connected to the AC-119 Gunship Association.
   2. Cat 2 – Recommendation of the 0FAM POC
   3. Cat 3 – Recommendation of the 0FAM POC based on the individual’s specific request for membership as an \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ member based on our organizational charter definitions.
6. Process Discussion
   1. Facebook sources: Not everyone who is on FB needs to be in the MCL. ***We need a process to vet new Facebook members for possible inclusion in the MCL. It may be as simple as Ev providing the following information in his introduction:***
      1. ***Name***
      2. ***Link to AC-119 Gunships (e.g., gunshipper, relative, interest in AC-119 Gunships, etc)***
      3. ***I would prefer that the 0FAM POC or the MCL monitor initiate the dialog with an individual about MCL inclusion. I’ve looked at several of Ev’s FB entries and believe we might be able to use them to initiate contact about inclusion in the MCL at our discretion. It depends on whether or not we can contact them via personal message without exposing their email address to the world. If Wayne or Ron can’t, can one of the FB managers?***
   2. Non-Facebook sources. These don’t come along very often and folks generally refer them to Wayne, Ron, or a board member. I think we can handle these folks on an individual basis based on our organizational charter definitions.