

Tasks or Things the 2014 Board might want, need, or should decide on

I. INFO:

1. **Board “contact list”:** Wayne provide last list to Mike for distribution.
 - a. Desired action is that all who get it print a copy for their use.
 - b. Helps standardize who “should” be Cc’d on messages
2. **Association Awards:** Terry Courtney Over & Above and Magellan Awards: list provided to Board

II. SAT Reunion Wrap-Up

1. Task: Reunion Summary of participant/event/tour costs & numbers, shirt orders/numbers, Hootch details (quantities numbers), & room counts (by night) – waiting for J&E input
2. Task: Lessons Learned Update simply put, following the Coordinator’s Guide helps keep everyone on the same page & avoid last minute decisions or reactions - waiting for J&E inputs;
3. Task: Letters of Appreciation
 - a. Honor Guard, Hotel/Tours: J&E
 - b. AF Band: Wayne
 - c. 73rd ??
 - d. McBlan Lee: Lee Kyser (someone needs to ask Lee to do this)
4. Task: Association Meeting Minutes
 - a. Consolidate & publish (via link in POC Message)
 - b. Assign follow-on tasks as appropriate
5. Task: Sunday Board Meeting Notes
 - a. Draft compiled in this document, & includes outgoing Pres inputs
 - b. Review, prioritize, & assign follow-on tasks as appropriate

III. 2014 ACTIONS:

1. First Teleconference: Mike D coordinating with Fletch & Board/Teams
2. First Newsletter
 - a. Incoming Pres Message - Fletch
 - b. KISS Summaries: Web/Webmaster Search, Database (Db) Procurement, Outreach – Wayne will draft
 - c. ABQ Plans & Info – Mac with ???
 - d. Spouses Mtg Notes – Karen Graves gave to Wayne
3. Web / Web Master Search: guidance & Team
 - a. Task: identify Team Lead & Team members from Sunday Meeting: Bill P, Jim M, Wayne, ???? – WHO ELSE VOLUNTEERED AT THE MEETING?
4. Db Procurement
 - a. Task: update MCL with all inputs. Ron Julian sent out updated MCL 18 Oct & Alpha Roster 19 Oct
 - b. Task: identify IT Team Lead & members from Sunday Meeting: Ron J, Fred Rider, Mike D, Carl Shook, Jim M, Wayne, ???? – WHO ELSE VOLUNTEERED AT THE MEETING? (Bobby Dydo?)
5. Facebook: in place
 - a. Ev, Jim M, Fred Rider, Lee Wolf, Mike Davis are FB Admins
 - b. Task: work with Web, Db, MCL, & Outreach Teams to create interfaces
6. Outreach Project
 - a. Task: Wayne is Team Lead & Team members are Margaret Scott, Mike Mullens, Marty Noonan
 - b. First Teleconference planned 24 or 25 October

IV. ABQ Reunion: given the complexities involved with Legacy Squadrons, recommend “Assistant Coordinators” for T-Shirt, Santa Fe Tour, others as desired

1. Reunion Coordinator Guide & corresponding Scope Of Work (SOW) for potential contracted support
 - a. Task: R Coord Guide & Reunion Forecast Spreadsheet: update. Wayne, Gus, Ron J will review, update, & send to Mac plus Board
2. T-Shirts: R Coord normally does these. Assign to Asst R Coord _____????
 - a. Consider Legacy Shirts
 - b. Darby Perrin (Paintings/Lithos) does silhouettes that might work; Bill P has info
3. Santa Fe Tour: R Coord normally does this. Assign to Asst R Coord _____????
4. Legacy Squadrons: Task: standardize Legacy Sqdn POC contact & engagement expectations
 - a. 18th FLTS; Hurlburt – Gus Sininger; 18th SOS Flag from Da Nang; Hupe Model; longest relationship; weekly interfaces & solid Commander support; Heritage Friday Patches
 - b. 71st SOS; Kirtland CV-22 Ospreys – Al Heuss; tough (distance) but strong Commander support & Mac on-site for assistance as needed; critical for 2014 Reunion
 - c. 17th SOS; Kadena MC-130 Combat Shadows – John Morrow; very tough (distance) but good Wing / Squadron interest: Heritage Friday Patches
 - d. 73rd SOS; Cannon AC-130W Stinger II – Steve Mac Isaac & Bob LaRosa; newest but strong heritage interest; triggered AC-130 Spectre interest; critical for 2014 Reunion
 - e. See Challenge Coins for potential joint projects/merchandise
5. Ron Terry: ALL our Legacy Squadrons as well as the Spectres at Cannon are VERY interested in seeing, meeting, & talking to Ron T
 - a. Possibilities depend on Ron T’s family & health.
 - 1) Possible pre-Reunion session with 73rd at Cannon, inclusive of Spectres, 71st, Wing, & others
 - a) Assoc Funds for trip, 73rd support for Lodging etc.
 - 2) ABQ Reunion Keynote Speaker for Banquet
 - b. Ron Julian has Lead on this. PLEASE, no contacts except through Ron Julian.
6. **2014 “To Do” List candidates:** prioritize, decide, assign as needed
 - a. KIA Family Contacts:
 - 1) Ruckers: Wayne working with Tia McConnell on potential AF Academy Appointment (Chuck Williams will assist)
 - 2) Courtney: made contact!! Lee Wolf initiated contact with Barbara Barker’s assistance; met with Terry’s brother Kevin, who will pass our info to Terry’s two sisters.
 - a) Invited to CA Breakfast gathering
 - b. Media Donations: Association Charter - History
 - 1) Many of our donations to the Vietnam Center & Archives at Texas Tech University, or the National Air Force Museum, or elsewhere may not be accessible for history or future generations
 - a) The releases signed by donating folks may be inadequate
 - b) Unless folks provided original documents or photos, they will not be accessible on-line or via the Vietnam Center or other websites
 - 2) Task: Wayne will provide release form used for Wright-Patt & follow-on video sessions, Vietnam Center’s requirements with “why” those are important, & contact info for further investigation
 - 3) Recommended Task: learn more, summarize in a special edition Newsletter, & get that out to ALL
 - c. Legacy Squadrons: started POCs in 2013.
 - 1) Recommended Task: standardize POC contact & engagement expectations
 - a) 18th FLTS; Hurlburt – Gus Sininger; 18th SOS Flag from Da Nang; Hupe Model; longest relationship; weekly interfaces & solid Commander support; Heritage Friday Patches

- b) 71st SOS; Kirtland CV-22 Ospreys – Al Heuss; tough (distance) but strong Commander support & Mac on-site for assistance as needed; critical for 2014 Reunion
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 - i) Dedicated 2 Ops Briefing Rms to 18th SOS Stinger KIA Terry Courtney & MIA Clyde Alloway, as well as a Mtx Briefing Rm to KIA John ‘O’Neal’ Rucker. But, rms are in old building they will move out of soon. DQ’s thoughts: wait until they move into new bldg, then coordinate with families for dedication, possibly in conjunction with ABQ Reunion.
 - ii) Kevin Courtney, Tia McConnell, & Barbara Barker want to attend
- 2) See T-Shirts (ABQ Reunion) & Challenge Coins (below) for potential joint projects/merchandise
 - a) Also recommend considering Joint “brothers” Paintings/Lithos
 - b) Darby Perrin (Paintings/Lithos) does silhouettes that might work – Bill Petrie has info
- d. Ascots/Ties: Gus, Debbie Barbee, Wayne provided several options at Ft Walton.
 - 1) Feedback indicates folks want the Association to procure more, BUT to make them so they’ll accommodate the diversity of size necks we’ve become, from pencil to turtle neck.
 - 2) Task: Debbie Barbee has digital versions of DaNang Stinger & Shadow logos in format used by embroidering machines: Wayne will get those & send to Gus
 - 3) Feedback recommendations: find a company that makes these & procure them
 - a) Dark Blue, Black, & White with embroidered red Stinger (folks liked DaNang Version but should we do actual patch version?) or Shadow (black on white ascot or white on black ascot)
 - b) Wider & longer, with multiple snaps vs Velcro for collars, to accommodate multiple sizes
 - c) Locate Logo so it shows close to neckline when collar is rolled once (rolling the collar makes the logo stand out & be more visible vs tucked away).
 - 4) Ties: Jimmy Montgomery made several black ties with Da Nang Stingers that many folks liked.
 - a) Task: Wayne will ask Jimmy to send Gus the digital file he gave to his embroidery shop, plus other info on the ties he used
- e. Challenge Coins: we’re running low.
 - 1) Special Edition Challenge Coins (awarded at each President’s discretion to recognize superior Board, Committees, projects, etc performance & dedication)
 - a) Excel Spreadsheet of who received one & remaining coins provided to Fletch
 - b) No 18th Special Edition Coins left
 - 2) Regular Challenge Coins
 - a) Running low on several: last invoice provided to Gus
 - b) Chuck James identified anomalies in dates on 2nd batch of 17th Coins
 - i) Initial 17th purchase had June 69 to September 71; 2nd batch have end date of December 71
 - ii) 71st are OK
 - iii) 18th did not have dates
 - c) Recommendations:
 - i) Decide which dates to use (maybe activation/deactivation) & standardize on all coins
 - ii) Repurchase coins, and/or consider Legacy Coins in conjunction with Legacy Squadrons
 - (1) *Stinger*/18th Legacy Coin: 18th SOS *Stinger*, 73rd SOS *Stinger* II, & 3 patches – 3 Squadron patches on opposite side
 - (2) *Shadow*/17th/71st Legacy Coin: 71st SOS *Shadow*, 71st SOS *Osprey*, 17th SOS MC-130P *Shadow* – 3 Squadron patches on opposite side