



GROUP SALES AGREEMENT

Name Of Group: AC 119 Gunship Reunion
Contact: COL Steve Mac Isaac
Address: 6449 Coventry Hills Dr. NE
City: Rio Rancho, NM 87144
Telephone: 505-867-3367
Email: colmacmac@mac.com

Today's Date: 1/16/2013
Salesperson: Kara St. John

Onsite Contact:
Fax:

SLEEPING ROOM BLOCK:

	Tuesday 9/16/2014	Wednesday 9/17/2014	Thursday 9/18/2014	Friday 9/19/2014	Saturday 9/20/2014	Sunday 9/21/2014	Monday 9/22/2014
Guest Rooms	1	1025	60	125	130	95	5

Room rate is \$87.00 per night inclusive of tax for single or double occupancy.

GROUP CONCESSIONS

- Complimentary Full Hot Breakfast with "Made to Order Omelets"
- Complimentary Shuttle Service within a 5 mile radius which includes to/from the airport, Old Town, Uptown, Veterans Memorial & the New Mexico Rail Runner
- Complimentary 2 drink vouchers per person nightly for the Sandia Springs Lounge
- Complimentary Wi-Fi in guestrooms & Public Spaces
- Complimentary Parking
- No Attrition Clause
- Complimentary Hospitality Room with refresh of ice, water station, and group can bring in their own food and beverages
- Group Rate available 3 days Pre/Post based on hotel availability
- Suite Upgrade for the planner at the group rate
- 6 VIP Upgrades at the group rate

CUT-OFF DATE

The sleeping rooms/suites will be held for the Group until the date indicated as the "cut-off date". The reservation cut-off date for the Group is ~~February-September 3rd~~, 2014. After ~~February-September 3rd~~, 2014, all sleeping rooms/suites not reserved with individual guest names and guarantees, will be released to general inventory for sale. The Hotel will continue to accept reservations after ~~February-September 3rd~~, 2014 a space available and rate available basis only.

PAYMENT PROCEDURE

- ☒ Individuals pay own room and incidentals ☐ Organization pays all rooms and individuals pay incidentals
☐ Organization pays all rooms and incidentals ☒ Other Organization pays event food & beverages plus incidentals

SETTLEMENT OF ACCOUNT

- ☐ Check: Account No. 003730818815 Bank BANK OF AMERICA
☐ Credit Card: ☐ American Express ☐ MasterCard ☒ VISA ☐ Discover ☐ Diners Club
☐ Account No: 463576000406 Exp. Date: 10/15 Name on Card: AC-119 Gunship Association Doug A. Wohlgamuth
☐ Direct Billing MUST BE AUTHORIZED BY HOTEL CREDIT MANAGER (at least 30 days in advance)
Person authorized to sign Master Account: Wayne Laessig or Doug Wohlgamuth

Payment is due in full upon checkout. A master account may be established by the Group subject to a credit application being filed, processed, and credit approval being granted at least 30 days in advance of check-in. Amounts invoiced but not paid within 30 days of the date of invoice will be assessed an interest charge equal to one and one half percent (1 1/2%) per month or the maximum allowed by state law. Rates are non-commissionable.

GUEST ROOMS

Check-in prior to Hotel's check-in time is subject to availability. All individual reservations and/or rooming list must be received by cutoff date in order to protect the Group's room block. Where any reservations are not received prior to the cutoff date indicated, remaining blocks will be automatically released and subsequent reservations taken on a "space and rate availability" basis.

TAXES

All room rates are subject to state, local and any occupancy taxes in effect at the time of the meeting. Presently, such taxes total 13.00% per room, per night. Taxes are subject to change.

METHOD OF RESERVATION

If your group will be booking reservations individually, they can be booked by calling the hotel directly at 505-884-2511 or 1-866-650-4900. When making reservations, your members must mention the group name to ensure they receive the group rate.

MEETING AND CATERING SPACE:

Date	Start Time	End Time	Setup	Function	Agr	Room Name	Room Rental
Wednesday 9/17/2014	12:00 PM	11:59 PM	Hospitality	Hospitality	Flow	Crest 1&2	Waived
Thursday 9/18/2014	5:00 AM	11:59 PM	Hospitality	Hospitality	Flow	Crest 1&2	Waived
Friday 9/19/2014	5:00 AM	11:59 PM	Hospitality	Hospitality	Flow	Crest 1&2	Waived
Friday 9/19/2014	6:00 PM	9:00 PM	Reception	Reception	150	Embassy	Waived
Saturday 9/20/2014	5:00 AM	11:59 PM	Hospitality	Hospitality	Flow	Crest 1&2	Waived
Saturday 9/20/2014	8:00 AM	5:00 PM	Classroom	Meeting	150	Embassy 1&2	Waived
Saturday 9/20/2014	8:00 AM	5:00 PM	Classroom	Meeting	50	Pre Function	Waived
Saturday 9/20/2014	6:00 PM	9:00 PM	Rounds of 8	Dinner	300	Embassy	Waived
Sunday 9/21/2014	9:00 AM	12:00 PM	Conference	Meeting	30	Atrium 1&2	Waived
Sunday 9/21/2014	5:00 AM	11:59 PM	Hospitality	Hospitality	Flow	Crest 1&2	Waived
Sunday 9/21/2014	6:00 PM	9:00 PM	Rounds of 8	Dinner	200	Embassy	Waived
Monday 9/22/2014	5:00 AM	12:00 PM	Hospitality	Hospitality	Flow	Crest 1&2	Waived

FUNCTION SPACE & MINIMUM REQUIREMENTS

Based on the requirements outlined, the hotel has reserved function space set forth on the table listed above. You agree to confirm specific room assignments with the hotel prior to printing any invitation or other material listing specific room locations. Function rooms are assigned according to the anticipated number of guests. The Hotel reserves the right to reassign function rooms at its discretion *without* prior or written notice to the event coordinators or associates. The final cost of your event is based upon your final menu selections multiplied by the guaranteed number of guests plus room rental, taxes, fees, and gratuity. Therefore, it is possible to exceed any cost estimates provided upon initial inquiry.

It is policy of the hotel that all times scheduled in the contract are strictly adhered to and rooms are vacated on schedule. If your time schedule changes, please contact the hotel and they will make every effort to accommodate your request.

TAX AND SERVICE CHARGE

All event charges- including but not limited to food and beverage, audiovisual, rental, front desk service, and labor fees- are subject to Hotel's 22% service charge and State of New Mexico State Tax, presently 7.00% and subject to change

AUDIO/VISUAL

A complete line of audio/visual equipment is generally available. To ensure availability of equipment, all orders must be received 2 weeks prior to each function. The Hotel will provide estimated costs at the time equipment needs are submitted.

SHIPPING AND STORAGE OF MATERIALS

A limit of five (5) small packages for meetings may be delivered to the hotel no more than three (3) working days prior to the event, due to a minimal amount of storage space. The first five (5) packages will be received at no charge. Anything more than five (5) boxes must be approved with the meeting service department in advance and is subject to a minimum of \$5.00 per box handling fee. We cannot guarantee prompt delivery of improperly labeled packages. Materials being shipped should read:

ATTN: AC 119 Gunship Reunion

MCM Elegante Hotel

2020 Menaul NE

Albuquerque, NM 87107

Hold for: AC 119 Gunship Reunion Meeting: 9/17-22/2014

AC 119 Gunship Reunion will be responsible for packing, labeling, and shipping of outgoing materials. The Hotel assumes no responsibility for storage or mailing of outgoing materials. A service fee may be applicable to the receiving, shipping and storage of your materials

FINAL BANQUET EVENT ORDER, GUARANTEE & PAYMENT IN FULL

A final banquet event order outlining all details of your event will be finalized no later than 3 days prior to your scheduled event. A final guarantee of attendance and payment in full of all estimated charges are also required 3 days prior to the event. If the guest does not provide the hotel with their guaranteed number, then the original expected attendance is considered the guarantee by default. Once the guarantee is provided, it may not be reduced; however, the guarantee number may be increased. The hotel cannot guarantee availability of exact menu selections without (72) hour's notice of increase. Any charges incurred on the day of the event, in excess of the original estimate, are due prior to departure the final day of the event or within (48) hours of the event with a signed credit card authorization form on file.

DEPOSITS

If you have not already established a direct bill account with the hotel, we will require a deposit in the amount of \$1,000.00 with the signed agreement. This deposit is fully applicable to all purchases on the day of the event. It is not, however, transferable to another booking and/or function date.

CANCELLATION POLICY

Once a deposit has been paid, any cancellation will result in the loss of the full deposit in addition to the fees listed below:

Less than 30 days prior to group event	100% expected guest room & meeting /banquet revenue
31 to 60 days prior to event	75% of above
61 to 90 days prior to event	50% of above

The performance of this Agreement by the Hotel is subject to any circumstance making it illegal, impractical or reasonably impossible for the Hotel to provide the services as provided for herein at the Hotel, including events caused by acts of God, war, government regulations, disaster, strikes, civil disaster, or curtailment of transportation facilities, or curtailment or interruption of utility service for sewer, water or power to the Hotel. The Agreement may be terminated for any one of the above reasons by written notice from the Hotel within ten (10) days of the Hotel learning of the basis for termination.

IMPOSSIBILITY OF PERFORMANCE

This Agreement will terminate without liability to either party if substantial performance of either party's obligations is prevented by an unforeseeable cause reasonably beyond that party's control. Such causes include, but are not limited to, acts of God, regulations, or orders of governmental authorities, fire, flood or explosion, war, disaster, civil disorder, curtailment of transportation facilities, or other emergency making it illegal or otherwise impossible to provide the facilities or the services or to hold the meeting; any delay in necessary and essential construction or renovation of the Hotel, strike, lockout, or work stoppage or other restraint of labor, either partial or general, from whatever cause.

GOVERNING LAW

The parties acknowledge and agree that this agreement shall be deemed a contract made under the laws of this state, and be construed and enforced in accordance with and governed by the law of the State of New Mexico. This agreement supersedes all previous agreements and arrangements whether written or verbal between the parties. This contract may only be changed by written instrument duly executed by both parties. This contract may be signed in counterparts, each of which shall be deemed an original and which together shall be deemed a contract.

ACCEPTANCE

If the above meets with your approval, please sign and return the original of your contact below by **Friday, February 8th, 2013**. If a signed copy of this Agreement and the deposit (if required) are not returned by this date, the space being held on your behalf will be released for sale to the general public. The undersigned is a representative authorized to sign on behalf of the organization listed on the front page and to enter into this Agreement.

Client Signature _____ Title _____ Date _____

Client Signature  Title AC-119 Gunship Treasurer DATE 22 JAN 2013

Hotel Representative _____ Title _____ Date _____

Phone: (505) 884-2511

Fax: (505) 881-4806

MUST RETURN TO HOTEL BY: **Friday, February 8th, 2013**

MCM Elegante Hotel

Attn: Kara St. John

2020 Menaul NE

Albuquerque, NM 87107

505-884-2511 X607

Comment [W1]: I'd like both Wayne Laessig and Mac to be signatories for this - that way we'll know we're all on the same page. BUT, Mac will NOT be held legally accountable for the contract - just the Association via Wayne's signature. Wayne's title will be President, AC-119 Gunship Association, and Mac's title will be AC-119 Reunion Coordinator.